

FV

Felix Vargas

Professional Summary

Proactive Automotive Technician and Service Advisor with extensive experience in diagnostic and troubleshooting procedures, preventive maintenance, and customer satisfaction. Skilled in vehicle inspections, OEM guidelines adherence, and parts replacement. Known for improving workshop efficiency and fostering customer loyalty through exceptional service and ethical practices. Experienced Automotive Technician with 19+ years of expertise in diagnostics and repair of domestic and foreign automobiles and light-duty trucks. Driven automotive professional successful at managing parts and replacing components. Good teamwork, communication, and problem-solving abilities. Well-versed in engine maintenance, transmission service, and body repair.

Work History

Thrust Performance - Automotive Technician

South Amboy, NJ

02/2022 - 08/2024

- Maintained a clean and organized work environment, demonstrating pride in personal workspace while contributing to overall shop cleanliness.
- Performed diagnostic and troubleshooting procedures to find and identify root causes of mechanical issues.
- Serviced vehicles according to OEM recommended maintenance schedules for oil changes, engine tune-ups and fluid changes.
- Completed full vehicle inspections to check for leaks, damage, or other issues of concern.
- Replaced damaged, missing, or defective parts with new and refurbished components.
- Changed, rotated, and balanced tires on different types of vehicles.
- Inspected and tested vehicles and completed preventive maintenance such as engine tune-ups, oil changes, tire rotations, wheel balancing, and filter replacement.
- Improved vehicle performance by conducting thorough diagnostic tests and repairing or replacing faulty components.
- Troubleshoot and diagnosed faults with vehicle systems and components using OEM-specific code readers, diagnostic trees, and online knowledge bases.

✉ alexvarg30@gmail.com

☎ 9738734851

📍 North Arlington, NJ 07031

🔗 [Bold Profile](#)

Skills

- Strong Work Ethic
- Engine Repair
- Problem-Solving
- Valid Driver's License
- Hand and power tools
- Brake systems understanding
- Parts Replacement
- Fluid Exchanges
- Diagnostic abilities
- Customer Service
- Inspecting vehicles
- Suspension Systems
- Alignments experience
- Fuel systems
- Team Collaboration
- Preventive maintenance services
- Coolant System Control
- Battery Services
- Replacing Filters
- Engine Rebuilds
- Drivetrain and Axle Installation
- Wheel Alignment
- Emissions Control
- Rebuilding engines
- Advanced Diagnostics
- Electrical Systems
- Quality Assurance
- Electrical repair procedures
- Optimizing engine performance
- Relaying Complex Information
- Road-Worthiness Evaluations
- Maintenance and repairs

- Upheld high safety standards in the workplace by following proper protocols when handling hazardous materials and utilizing protective gear as needed.
- Increased workshop efficiency by effectively organizing tools, equipment, and workspace for easy access during repairs.
- Enhanced customer satisfaction by providing timely and accurate repair estimates for various automotive issues.
- Performed safety and emissions inspections.
- Analyzed and located malfunctions in brakes, motors, switches, and control systems.
- Kept equipment in good working order by following operating instructions, troubleshooting breakdowns, and maintaining supplies.
- Trained and coached junior employees on procedures for completing various types of repairs and maintenance on cars and light trucks.
- Completed customer orders and warranty services according to manufacturer specifications.
- Reduced vehicle downtime with meticulous preventative maintenance services, extending the life of customers' vehicles.
- Delivered superior results under tight deadlines, managing multiple concurrent projects without compromising quality or attention to detail.
- Maintained accurate records of time and materials required to perform repairs and service.
- Tested newly installed equipment to determine proper functionality and compliance with regulations.
- Achieved consistency across all repairs by strictly following manufacturer guidelines and using OEM parts whenever possible.
- Contributed to business growth through exceptional customer service, leading to increased repeat clientele and positive word-of-mouth referrals.
- Used specialized tools to detect leaks in gas and refrigerant systems.
- Elevated shop reputation with outstanding troubleshooting abilities that led to quick identification of complex issues not easily diagnosed by others.
- Expanded service offerings with continuous professional development efforts, staying informed on new technologies within the automotive industry.
- Safeguarded customer trust by ensuring adherence to ethical repair practices and maintaining a transparent communication approach throughout the service process.
- Boosted team morale and productivity by actively participating in staff training, sharing knowledge and skills with coworkers.
- Streamlined work processes through effective collaboration with other technicians, resulting in faster turnaround times for customer vehicles.
- Cultivated a loyal client base through personalized consultations, listening attentively to each individual's needs before recommending appropriate solutions.
- Mitigated potential warranty claims through close inspections of newly serviced vehicles prior to their return to customers.
- Championed environmental sustainability by properly disposing of hazardous waste materials and recycling used parts whenever possible.

- Willing to Learn
- Oil Changes
- Brake servicing

Education

PADRE FORTIN

Santiago, Dominican Republic
High School Diploma

- Optimized inventory management systems by tracking stock levels closely and placing orders as necessary to prevent shortages or excess supplies.
- Conducted safety inspections to comply with legal and company standards.
- Enhanced vehicle performance by conducting detailed diagnostic procedures.
- Conducted routine maintenance checks for improved vehicle safety and longevity.
- Optimized fuel efficiency for customers with regular engine tune-ups and maintenance.
- Delivered detailed explanations of repair processes, increasing customer trust and satisfaction.
- Increased workshop efficiency with organization of tools and equipment.
- Diagnosed complex electrical issues, restoring vehicle functionality.
- Assisted in selection of quality parts and supplies, ensuring repair durability.
- Reduced repeat repair visits by implementing thorough quality control checks.
- Streamlined parts inventory process, ensuring quick access to necessary components.
- Streamlined service scheduling to minimize customer wait times.
- Integrated new diagnostic software, improving accuracy in identifying vehicle issues.
- Maintained up-to-date knowledge of automotive industry standards and practices.
- Fostered positive relationships with parts suppliers, ensuring cost-effective procurement.

Car Revolution - Automotive Technician

Maple Shade Township, NJ

07/2020 - 06/2021

- Maintained a clean and organized work environment, demonstrating pride in personal workspace while contributing to overall shop cleanliness.
- Performed diagnostic and troubleshooting procedures to find and identify root causes of mechanical issues.
- Serviced vehicles according to OEM recommended maintenance schedules for oil changes, engine tune-ups and fluid changes.
- Completed full vehicle inspections to check for leaks, damage, or other issues of concern.
- Replaced damaged, missing, or defective parts with new and refurbished components.
- Changed, rotated, and balanced tires on different types of vehicles.
- Inspected and tested vehicles and completed preventive maintenance such as engine tune-ups, oil changes, tire rotations, wheel balancing, and filter replacement.

- Improved vehicle performance by conducting thorough diagnostic tests and repairing or replacing faulty components.
- Troubleshoot and diagnosed faults with vehicle systems and components using OEM-specific code readers, diagnostic trees, and online knowledge bases.
- Upheld high safety standards in the workplace by following proper protocols when handling hazardous materials and utilizing protective gear as needed.
- Increased workshop efficiency by effectively organizing tools, equipment, and workspace for easy access during repairs.
- Enhanced customer satisfaction by providing timely and accurate repair estimates for various automotive issues.
- Performed safety and emissions inspections.
- Kept equipment in good working order by following operating instructions, troubleshooting breakdowns, and maintaining supplies.
- Analyzed and located malfunctions in brakes, motors, switches, and control systems.
- Trained and coached junior employees on procedures for completing various types of repairs and maintenance on cars and light trucks.
- Completed customer orders and warranty services according to manufacturer specifications.
- Reduced vehicle downtime with meticulous preventative maintenance services, extending the life of customers' vehicles.
- Delivered superior results under tight deadlines, managing multiple concurrent projects without compromising quality or attention to detail.
- Maintained accurate records of time and materials required to perform repairs and service.
- Tested newly installed equipment to determine proper functionality and compliance with regulations.
- Achieved consistency across all repairs by strictly following manufacturer guidelines and using OEM parts whenever possible.
- Contributed to business growth through exceptional customer service, leading to increased repeat clientele and positive word-of-mouth referrals.
- Used specialized tools to detect leaks in gas and refrigerant systems.

Ramsey INFINITI - Service Advisor

Paramus, NJ

02/2019 - 11/2020

- Educated customers on proper vehicle maintenance, fostering long-term relationships built on trust and loyalty.
- Maintained high customer satisfaction standards to meet or exceed targets.
- Managed multiple priorities simultaneously while maintaining strong attention to detail in a fast-paced environment.
- Consistently met or exceeded monthly sales targets by upselling relevant products/services when appropriate.
- Conducted thorough vehicle inspections to identify needed maintenance or repairs, recommending appropriate services to

customers.

- Coordinated effectively with technicians and management staff, ensuring seamless communication throughout the entire service process.
- Increased repeat business, establishing rapport and trust with customers through attentive listening and clear communication.
- Maintained detailed records of services performed, ensuring accuracy in billing and warranty claims processing.
- Assisted in training new Service Advisors, sharing best practices for effective communication and problem-solving skills.
- Collaborated with parts department to expedite necessary repairs, minimizing downtime for customers' vehicles.
- Enhanced customer satisfaction by providing timely and accurate service recommendations.
- Reduced wait times with efficient coordination of service tasks among technicians.
- Ensured high-quality service delivery by closely monitoring work progress and promptly addressing any issues or concerns.
- Achieved high customer ratings by consistently exceeding expectations in all aspects of service advising.
- Promoted additional services based on individual customer needs, increasing overall revenue without compromising integrity or trustworthiness.
- Contributed to team goals by proactively identifying opportunities for process improvements within the service department.
- Provided exceptional customer service, resolving complaints diplomatically and efficiently.
- Streamlined appointment scheduling for improved efficiency and increased daily appointments.

RWI Limousine Repair - Automotive Technician

Little Falls, NJ

06/2018 - 06/2019

- Maintained a clean and organized work environment, demonstrating pride in personal workspace while contributing to overall shop cleanliness.
- Performed diagnostic and troubleshooting procedures to find and identify root causes of mechanical issues.
- Serviced vehicles according to OEM recommended maintenance schedules for oil changes, engine tune-ups and fluid changes.
- Completed full vehicle inspections to check for leaks, damage, or other issues of concern.
- Replaced damaged, missing, or defective parts with new and refurbished components.
- Changed, rotated, and balanced tires on different types of vehicles.
- Inspected and tested vehicles and completed preventive maintenance such as engine tune-ups, oil changes, tire rotations, wheel balancing, and filter replacement.

- Improved vehicle performance by conducting thorough diagnostic tests and repairing or replacing faulty components.
- Troubleshoot and diagnosed faults with vehicle systems and components using OEM-specific code readers, diagnostic trees, and online knowledge bases.
- Upheld high safety standards in the workplace by following proper protocols when handling hazardous materials and utilizing protective gear as needed.
- Enhanced customer satisfaction by providing timely and accurate repair estimates for various automotive issues.
- Increased workshop efficiency by effectively organizing tools, equipment, and workspace for easy access during repairs.
- Kept equipment in good working order by following operating instructions, troubleshooting breakdowns, and maintaining supplies.
- Analyzed and located malfunctions in brakes, motors, switches, and control systems.
- Completed customer orders and warranty services according to manufacturer specifications.
- Reduced vehicle downtime with meticulous preventative maintenance services, extending the life of customers' vehicles.
- Delivered superior results under tight deadlines, managing multiple concurrent projects without compromising quality or attention to detail.
- Maintained accurate records of time and materials required to perform repairs and service.
- Tested newly installed equipment to determine proper functionality and compliance with regulations.
- Achieved consistency across all repairs by strictly following manufacturer guidelines and using OEM parts whenever possible.
- Contributed to business growth through exceptional customer service, leading to increased repeat clientele and positive word-of-mouth referrals.
- Used specialized tools to detect leaks in gas and refrigerant systems.
- Elevated shop reputation with outstanding troubleshooting abilities that led to quick identification of complex issues not easily diagnosed by others.
- Expanded service offerings with continuous professional development efforts, staying informed on new technologies within the automotive industry.
- Safeguarded customer trust by ensuring adherence to ethical repair practices and maintaining a transparent communication approach throughout the service process.
- Boosted team morale and productivity by actively participating in staff training, sharing knowledge and skills with coworkers.
- Streamlined work processes through effective collaboration with other technicians, resulting in faster turnaround times for customer vehicles.
- Mitigated potential warranty claims through close inspections of newly serviced vehicles prior to their return to customers.
- Cultivated a loyal client base through personalized consultations, listening attentively to each individual's needs before recommending appropriate solutions.

- Championed environmental sustainability by properly disposing of hazardous waste materials and recycling used parts whenever possible.

